

An Roinn Oideachais
Department of Education

Supporting the Safe Provision of Schooling

Ainm na scoile / School name	St Mary's College
Seoladh na scoile / School address	St.Marys College, St. Marys Road, Dundalk
Uimhir rolla / Roll number	63890R

Dáta na Cuirte: 09-12-2020

Date of Visit: 09-12-2020



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AREA 1: PLANNING		
1.	The school had a COVID-19 policy in place prior to the reopening of schools for the 2020/21 school year	Yes
1 a	<i>The school has a COVID-19 policy in place for the 2020/21 school year</i>	Yes
1b	<i>The policy contains all material contained in Appendix 1 of Department's guidance</i>	Yes
1c	<i>There is evidence that the policy was shared with staff, students and parents</i>	Yes
2	The school has updated their health and safety risk assessment to identify the hazards and outlining the relevant control measures associated with COVID-19	Yes
2a	<i>The school's risk assessment includes COVID-19 as a risk and identifies associated control measures</i>	Yes

AREA 2: APPOINTMENT OF A LEAD WORKER REPRESENTATIVE		
3.	The school has appointed a Lead Worker Representative	Yes
3a	<i>The name of LWR(s) is available</i>	Yes
3b	<i>A discussion with LWR(s) shows that he/she is aware of the role and responsibilities of a LWR as outlined in Appendix 8 of the Department's guidance</i>	Yes
3c	<i>The LWR(s) confirms that he/she has completed training for LWRs</i>	Yes

AREA 3: PROVISION FOR STAFF TRAINING		
4.	The school has ensured that staff have reviewed the training materials provided by the Department of Education	Yes
4a	<i>The members of school staff that were spoken to during the visit confirm that they have completed relevant training</i>	Yes
5.	All staff have completed the Return to Work (RTW) form	Yes
5a	<i>The principal confirmed that all staff have completed a RTW form</i>	Yes
5b	<i>The members of school staff that were spoken to during the visit confirmed that they completed a RTW form</i>	Yes

AREA 4: CONTROL MEASURES		
6.	The school has procedures in place for dealing with a suspected case of COVID 19 in line with the Department's guidelines	Yes
6a	<i>The school principal and the LWR are aware of the procedures for dealing with a suspected case</i>	Yes
6b	<i>An isolation area is ready</i>	Yes
6c	<i>Contact telephone numbers for parents available</i>	Yes
6d	<i>The school has a supply of PPE available</i>	Yes

7	The school has displayed posters and other signage to prevent introduction and spread of COVID-19	Yes
<i>7a</i>	<i>There is visual evidence of posters and signage throughout the school</i>	<i>Yes</i>
8.	The school has made changes to the school and classroom layout to support physical distancing and to facilitate ongoing cleaning of the school	Yes
<i>8a</i>	<i>There is visual evidence of reconfigured classrooms</i>	<i>Yes</i>
<i>8b</i>	<i>A sanitising station is available at the main entrance to the school</i>	<i>Yes</i>
<i>8c</i>	<i>Sanitising stations are available at regular intervals throughout the school</i>	<i>Yes</i>
<i>8d</i>	<i>In post-primary schools, teachers, staff and students wear face coverings in line with current DE guidance/requirements</i>	<i>Yes</i>
<i>8 e</i>	<i>The school has measures in place to decrease interaction and increase physical distancing outside of classrooms</i>	<i>Yes</i>
<i>8 f.</i>	<i>Arrangements are in place to facilitate physical distancing in the staff room</i>	<i>Yes</i>
9	The school has made necessary arrangements to limit access to the school to necessary visitors and maintain records of contacts to the school	Yes
<i>9a</i>	<i>A contact log is maintained for visitors</i>	<i>Yes</i>
10	The school principal confirmed that enhanced cleaning arrangements that reflect the Department's guidance are in place	Yes

CHILD PROTECTION DATA

1.	The name of the DLP and the child safeguarding statement are prominently displayed near the main door of the school / in the reception area	Yes
2.	The school's child safeguarding statement has been ratified by the board and includes an annual review and a risk assessment	Yes
3.	All teachers visited reported that they have read the school's child safeguarding statement and that they are aware of their responsibilities as a mandated person	Yes